



North Carolina Society for
Clinical Laboratory Science

Minutes
Winter Board Meeting 2010
Raleigh, NC
Wake Technical Community College
January 9, 2010

Meeting Called to Order at 10:05

Attendees: Kathleen Schulman, Sheila Lloyd, Libby Haile, Jeanne Phelps, Jesse Frank, Lisa Anderson, Jeanne Whittlesey, Jennifer Anderson, Janis Milliken, Pam Horton

Minutes Committee: Kathleen Schulman, Lisa Anderson

Sergeant at Arms: Jesse Frank

Parliamentarian: Jeanne Phelps

President (Jeanne Whittlesey)

- Mary Anne McLane is ASCLS' president
 - "Provide the Face" campaign
 - What we do to make the laboratory profession known in our communities
 - We need to send in activities that have been done in NC
 - Kathleen spoke at the Pitt County Center on Aging about laboratory tests
 - Jeanne W. has been working on career recruitment in Wake County high schools
 - Please send activities to Mary Anne at mclane@udel.edu or to Jeanne W. and she will send them in.
- Region III Meeting is being hosted by NC this year
 - Asheville
 - April 23-24 following CCC 2010
 - Jeanne W. will be working with Melissa to plan
 - Dinner Friday
 - Entertainment Saturday

- Looking for a lunch sponsor
 - Will be sending out reservation information soon
 - Everyone is welcome to attend
- Triennial Meeting will be in Savannah, GA at the coastal Georgia Center
 - 9/22-24/2010
 - Accommodations
 - Courtyard Marriot (25 rooms blocked) -\$ 119/night
 - Residence Inn Marriott (25 rooms blocked) \$139/night
 - Goal is to have 25 vendors
 - Still looking for speakers
 - Let them know if you would like to speak
- ASCLS Promotion of the Profession: Charitable Donations
 - ASCLS give an award for the Constituent Organization that raises the most money for a charitable donations
 - Suggested Tim Randolph's organization: Randolph World Ministries
 - Organizes medical/laboratory missions in Haiti.
 - Do we want to set up a table to collect donations at CCC?
 - Yes
 - Jeanne will contact Tim to see if he has display materials that he would like us to include
- Happy New Year Poem sent from ASCLS
 - Was developed by ASCLS-South Dakota
 - They have a Publicity Committee that puts out a lot of really great materials

Treasurer Report (Jeanne Phelps)

- 2009-2010 as of 12/29/2009
 - Income: \$5003.01
 - Budgeting CCC profit into next year
 - We should get some profit from Fall Focus
 - Expenses: \$8,674.23
 - Accounts
 - Cashed in "5th CD" and "Other CD" because we needed money
 - Transferred into the Money Market Account as it has a better interest rate right now.
 - Scholarship: \$9,166.98
 - Reserve CD: \$9,257.69
 - 4th CD: \$17,826.43
 - Money Market: \$13,564.64
 - Checking: \$8,667.21
 - Student Fund: \$2,396.89
 - General Fund: \$5,312.01
- Jeanne P. will mentor whoever the new treasurer is (but is willing to serve another year if necessary.)

- Finance Committee met 1/9/10 to discuss the 2010-2011 Budget
 - 2010-2011 Proposed Budget
 - Income: \$8,100
 - Expenses: \$20,770
 - Budget will be voted on at the Spring Meeting

Nominations and Elections (Kathleen Schulman/Karen Sullivan)

- Have been working on filling the slate of candidates for 2010-2011 Election
 - President: Lisa Anderson
 - President Elect: Jesse Frank
 - BOD (2 positions): Jennifer Anderson, Darian Hybl, Georgia McCauley
 - Secretary: Michele Hybl
 - Finance Committee (2 positions): Sheila Lloyd, VACANT
 - Treasurer: Mickey Yost (although Jeanne will serve another year if needed.)
 - Nominations and Elections (3 positions): Kathleen Schulman, Jeremy Edwards (tentative), Libby Haile, Jennifer Anderson
- Karen will send out an e-mail to the Membership to see if anyone is interested in running for any of the open positions

Membership (Kathleen Schulman)

- Membership is down probably due to ASCLS dropping lapsed members this fall
 - Total:175
 - PF: 140
 - EM: 8
 - FYP: 6
 - STU: 19
 - COL: 2
- It may be helpful to recruit program directors
 - Will discuss at the Spring Board Education SA Meeting
 - Proposed to offer a \$25 registration refund for Fall Focus 2010 for any program directors becoming members for the first time between 3/15-8/1
 - Does not include lapsed members
- Membership Incentives
 - “Year of the Phlebotomist”
 - To recognize and focus on a specific level of laboratory professional
 - Recognized NCSCLS member phlebotomists and phlebotomy as a laboratory profession at conferences
 - Write phlebotomy related articles and case studies for the filter paper

- Feature pictures of phlebotomists at work on NCSCLS web site and filter paper
- Include names of NCSCLS phlebotomist members on NCSCLS membership board
- NMLPW: Write articles for publication in local newspapers about the important role of phlebotomist in the laboratory.

Board of Directors

- Lisa Anderson
 - Involved in the NC Strategic Planning Meeting
 - Determining the best way to get the posters and information distributed to NC High Schools
 - Working to get in touch with Mary Jo Nason (Head of Health Profession Education for NC) to get her assistance

Government Affairs (Jesse Frank)

- Gathering information/opposition papers for licensure on the ASCLS website
- Leg Day is 3/15-16/2010 in Washington DC
 - Jesse, Lisa and Mickey will be going
 - Open to everyone if you want to go
 - Kathleen will send out information to the membership

Website (Laine Stewart-Absent)

- Laine has added a bunch of new information—check it out!
- Jeremy has purchased the computer but we don't know if he has purchased the software or projector yet.

FYP (Mickey Yost-Absent)

- Worked to sell cookbooks and raffle tickets for Student Forum during Fall Focus

AHEC (Libby Haile)

- Sheryl Pacelli is the new Allied Health person for SEAHEC
- Our \$100 donation to the Council on Allied Health was greatly appreciated
 - In the 2010-2011 budget to donate again
- The Council on Allied Health got funding from the Department of Commerce for a workforce study. Professions to be surveyed have not been determined as yet.

Awards (Mike Little-Absent)

- Nomination deadlines are rapidly approaching
 - Member of the Year deadline is 2/15

PACE (Brenda Hamm-Absent)

- The CE Organizer was used for Fall Focus and seemed to work great

NMLPW/Publicity (Teresa Hutson-Absent)

- NMLPW theme: Laboratory Professionals Get Results
- Need to start planning activities now
 - Make sure that you use the ASCLS website to get Lab Week prizes
- NCSSAMT and NCSCSLS will be working together to set up a table for CCC
 - Teresa is working on getting in touch with a TV station in Ashville (WLOS Channel 13) to cover Lab Week during CCC

Policy Manual and Bylaws (Darian Hybl-Absent)

- Updates are in progress

Region III Membership Services (Darian Hybl-Absent)

- Maybe a Region III Website
- We may want to mention that we're a part of Region III on our website

FYP (Jeremy Edwards-Absent)

- Still trying to organize some mixers

Filter Paper (LaVonda Benbow-Absent)

- Jeanne has not gotten the Fall Edition from LaVonda Yet
- The winter edition deadline is coming up in mid January

District Chairs

- Courtney Robinson had her baby—Congrats!
- District 6 (Janis Milliken)
 - CAHEC has changed into SEAHEC
 - Will be planning an event at some point
- District 5/7 (Mickey Yost-Absent)
 - Will be planning an event at some point

Scientific Assembly Chairs

- Microbiology
 - Andy Meixner is the new chair
- SA Chairs need to put an event/meeting together by CCC
- Kathleen will educate new SA's on what their duties are

Old Business

- Fall Focus 2009
 - Has been some difficulty with sending the check between AMT and AHEC
 - A Survey Monkey will be sent out to find out the best day of the week to have conferences, area in NC to have it, and possible topics

- Computer Equipment
 - We need to have the projector by CCC
- Banner
 - Quote: \$344 (includes a one time \$125 set-up fee)
 - Design
 - 66X30
 - White background
 - Blue NC state
 - Gold triangle
 - Established in 1947

New Business

- CCC 2010
 - Discussed At-A-Glance program
- CCC 2012
 - Discussed possible sites
- Fall Focus 2010
 - Jeanne W. will e-mail Judy Smith to discuss logistics
 - Libby may be able to help with organization but it will depend on how much time she will be able to spend on it at work
 - Pam will check out the availability and prices at Wake Tech
- Advance
 - We will renew our Advance contract
 - They don't give us money anymore but will give us free advertising

Aromatherapy

- There was an article in ASCLS Today about how students did better on exams with aromatherapy (peppermint and rosemary)
- Jeanne W. gave us sachets of rosemary and peppermint so that we can be extra smart!

Adjourn

- Motion: Lisa Anderson
- Second: Libby Haile

Meeting adjourned at 1:25 p.m.

Respectfully submitted by Jennifer Anderson