



**North Carolina Society for  
Clinical Laboratory Science**

**Minutes**

***Fall Board Meeting 2009***

Winston-Salem State University

Winston –Salem, NC

November 20, 2009

Meeting Called to Order at 6:53 p.m.

Attendees: Jeanne Phelps, Jennifer Anderson, Jeanne Whittlesey, Nicole Pekarek, Mickey Yost, Libby Haile, LaVonda Benbow, Kathleen Schulman, Dan Southern, Janis Milliken, Teresa Hutson, Mike Little, Sandra Little, Michele Hybl, Darian Hybl

Minutes Committee: Libby Haile and Jeanne Whittlesey

Sergeant at Arms: Mickey Yost

Parliamentarian: Jeanne Phelps

Introductions

President (Jeanne Whittlesey)

- Region III Council Meeting
  - November 7, 2009
  - Jackson, MS
  - New Region III Director: Hassan Aziz
  - All states were represented except Puerto Rico
  - Stressed the importance of guidelines for acting on behalf of ASCLS
    - Knowing ASCLS policies and standings on issues
  - NCA/BOR have merged to become BOC. (Board of Certification)
    - Certification from BOC will now be MLS(ASCP), etc.
    - Will affect all lab professionals
  - Mary Anne McLane(new ASCLS president) is encouraging everyone to Provide the Face to the Laboratory Professionals
    - She is very nice and responsive if anyone needs to contact her
  - Membership is down.
    - 8000 for ASCLS (need to have 10,000 to be in the black)

- Make sure you renew your membership and encourage others to do so as well
- CLEC is February 25-27 in Biloxi/Gulfport, MS.
- 2010 Legislative Symposium is March 15-16 in Washington, D.C.
- 2010 ASCLS Annual Meeting will be in Anaheim, CA July 27-31
  - 2011 will be in Atlanta
- Visit the ASCLS.org website
  - CapWiz can be used to keep you up to date on legislative issues
- Start preparing for NMLPW which is 18-24, 2010.
  - The theme will be Laboratory Professionals Get Results
  - Teresa is working on making contacts and waiting for responses from high schools
    - May be a good time to distribute Mickey's posters
- ASCLS Newbytes gives electronic updates about new scientific/laboratory topics
  - Everyone should be getting this so let Jeanne know if you are not.
- ASCLS Finances are ok.
  - Net Assets: \$313,654
  - Net Income: -\$1,132
    - Annual Meeting and CLEC lost money this year
- Tim Wallace gave the Region III Treasurer's report
  - Voted to assess \$1 dues for each student member per state
  - Will begin 7/2010
  - Will watch for a year or two to see what happens
- Georgia will be hosting the next Regional III Triennial September 22-24, 2010 in Savannah
  - We will still have Fall Focus because not everyone will be able to go to the Triennial
  - Barbara Russell encouraged all states to attend
    - If you want to be a speaker, let her know
- Lisa reported on the New Professionals Committee
  - The Millennial Retention Task Force created a package of member thank you gifts for new student members
    - Luggage tags, shot glasses
    - We will have these at our membership table for new students signing up
- Darian was unable to attend but submitted a report for Membership Services Committee
  - Working on a MSC Web site and will be contacting lapsed members
- Leadership Development Class was small this year probably due to the economy.
- The next Region III Meeting will be April 24 in Asheville right after CCC

### ASCLS Strategic Plan (Jeanne Whittlesey)

- Discussed ASCLS Mission/Vision: ASCLS serves as the voice of all clinical laboratory professionals, creating a vision for the advancement of the clinical laboratory practice field, and advocating the value and the role of the profession ensuring safe, effective, efficient, equitable, and patient centered health care.
  - Define and prioritize the goals for the organization
- NCSCLS Purpose: To support in NC the Mission/Vision of ASCLS. To promote the educational economic interests of NC Members
  - Lisa and Jeanne are working on developing a strategic action plan for NCSCLS.
- Charge #1: Increase Membership Retention
  - Help Kathleen at the Membership table
- Charge #2: Career Recruitment/Promote the Profession
  - Kathleen gave a talk to seniors
  - Volunteer to speak at schools or churches
- Charge #3: Leadership Development
  - Maybe we should have a leadership chair and committee mentors.
    - To discuss further
    - Leadership Academy Project
      - Help in a Book
      - Building Blocks Towards Leadership
- Charge #4: Licensure
  - Jeanne, Lisa, and Jesse went to numerous Licensure talks in Chicago
  - Need to have legislators to help or hire lobbyists
- Jesse wrote an article for ASCLS Today
  - How do we recruit and retain skilled technologists

### Treasurer Report (Jeanne Phelps)

- 2009-2010
  - Expenses: \$8,129.75
  - Income: \$3054.48
    - Usually have \$1100 or 1200 in dues midway through the year—only have \$990
    - Spring 2009 CCC Profit \$1818.40. Last year was \$6400.
  - Assets:
    - Scholarship CD: \$9,166.98
    - Reserve CD: \$9,357.69
    - 3<sup>rd</sup> CD: \$8,592.89
    - 4<sup>th</sup> CD: \$17,826.43
    - Money Market: \$4,397.72
    - Checking: \$7,837.19
      - Student Forum: \$2,276.89
      - General Fund: \$5,312.01

#### Board of Directors (Absent)

- Jeremy and Mary Ann with Shirlyn McKenzie to China with People to People
  - Jeremy's dad who is a report for a Charlotte newspaper went as well

#### Membership(Kathleen Schulman)

- Kathleen wrote up a proposal that we will be discussing at the Winter Board Meeting.
  - 2010 "Year of the Phlebotomist", 2011"Year of the MLS", and so on.
- November 2009
  - Total Members: 235
  - PF: 169
  - EM: 9
  - FYP: 9
  - STU: 45
  - COL: 3
  - Lapsed:122
    - District chairs will be working on contacting the lapsed members in their areas
    - Mickey suggested making a script to contact lapsed members.
- Sent letter and ASCLS brochure to NC CLS, CLT, and phlebotomy program directors encouraging them to promote NCSCLS membership to their students
  - May be why NCSLCS has seen an increase in membership

#### Filter Paper (LaVonda Benbow)

- Latest issue is done
- LaVonda is stepping down in May
- Need to start looking for a replacement that perhaps LaVonda can mentor.

#### Website (Laine Stewart-Absent)

- Website has been updated recently
- Discussed adding a "hit" counter. Laine may be able to if it's not too complicated.

#### Scholarships (Laine Stewart)

- Have 2 winners but neither will be able to be here tomorrow.

#### Student Forum (absent)

- Holly has moved to Atlanta.
- Need a new Student Forum Chair since she is no longer in a program
  - Make sure they know what they are getting into

#### First Year Professionals (Mickey Yost)

- Waiting to help whoever the new Student Forum Chair will be.
- Will be having a mini meeting tomorrow.

#### Allied Health (Libby Haile)

- Jeanne has not been getting anything from the Allied Health Council
- Meetings are being video-conferenced

#### Fall Focus 2009 (Libby Haile)

- 52 Preregistered and a few walk-ins
- 1 speaker had to cancel
- Libby still needs moderators. Please volunteer if you are willing and able.
- Registration is down this year
  - Close to Thanksgiving
    - Late due to when the space was available at WSSU

#### PAC (Jesse Frank-absent)

- Jesse has taken over this role
- Licensure is a key topic this year

#### Publicity/NMLPW (Teresa Hutson)

- Gov. Perdue is not doing any proclamations
- Lynn and Teresa will be coordinating this year
- April 18-24
- Theresa contacted the Department of Public Instruction to fine out if they would like to have a CLS speaker.
  - Dr. Susan Butler is the NC State Health Occupations Educations Coordinator
- CCC 2010
  - Teresa and Lynn will get together to plan the NMLPW table
  - General conference funds will be used for table items (\$250)
  - It may be possible to get media coverage in Asheville (Asheville TV Station WLOS)

#### Bylaws/Policy Manual (Darian Hybl)

- Being updated
- Please review the copy on the website and let Darian know of any changes that need to be made

#### Membership Services Committee (Darian Hybl)

- Putting together a video clip for society presidents form membership tables
- Membership survey will got out
- Working on the strategic plan

#### New Professionals (Jeremy-absent)

- Working on putting together a mixer

#### Nominations and Elections

- Karen and Kathleen have been working on it.

#### Microbiology SA Chair (Jennifer Anderson)

- Need a new one as Jennifer has a new job out of the micro arena

#### Education SA Chair (Pam Horton-Absent)

- Had a large CE Event and Meeting today.

#### CCC 2009

- \$1800 profit
- 250 people
- Excellent speaker comments

#### CCC 2010

- Program is complete
  - Have both local and out of town speakers
- Make sure that you attend the vendor reception
- LaZoom Bus
  - Cost is \$10 per person
  - Will drive people to town for food and frolic and back again
  - Make sure that we promote this feature to people who go to the conference
  - Need 80 people to pay for it
  - Profit will pay Jeremy's bandmates to play background music at the vendor reception
- Dan will need moderators

#### Fall Focus 2010

- Registration is down this year
  - Close to Thanksgiving
    - Late due to when the space was available at WSSU
- Easy to get free sites at schools on Saturdays
- Is Saturday the best option?
  - Will ask at sessions by show of hands
  - Will also do a Survey Monkey survey
- Do want to keep it centrally located.

Winter Board Meeting: 1/9 at Wake Tech

Thanksgiving cookies.

#### Motion to Adjourn

- Motion: Kathleen Schulman

- Second: Jennifer Anderson
- Meeting adjourned at 9:05 p.m.

Respectfully submitted by Jennifer Anderson